

CANYON LAKE PROJECT US ARMY CORPS OF ENGINEERS RENTAL POLICY GROUP SHELTERS

The Canyon Lake Project has a total of four group shelters available for rent for special events for large groups. Two over-night shelters and one day-use shelter are available at Canyon Park and one over-night shelter is available at Potter's Creek Park.

GENERAL POLICY GUIDELINES FOR ALL GROUP SHELTERS

1. Responsible person is liable for any damage to shelter or vicinity.
2. Trash should be placed in receptacles / containers provided.
3. **QUIET HOURS - 10:00pm to 6:00am - ARE ENFORCED.**
Live bands or loud recorded music are not permitted.
4. All local, county, state, and federal laws are applicable.
5. Park entrance gates are closed during posted hours daily.

CANYON PARK SHELTERS:

Reservations may be made in advance by calling our office at 830/964-3341. Our office hours are from 8am-4:30pm weekdays. No payment for group shelter rental shall be taken in advance. Payment shall be made on the day of arrival to the Gate Attendant on duty at the park and the gate lock combination will be issued at that time. Checks should be made payable to: **FINANCE & ACCOUNTING, USAED, FT. WORTH.**

When making a reservation, please provide:

- Group Name or Party Name
- Date of Rental & Desired Location
- Number of People in Party
- Responsible Person, Address, Telephone Number

SHELTER #1

1. For 25-100 people.
2. DAY USE ONLY, 7am to Sunset.
3. **Check out time is Sunset (same day).**
4. **Cost \$75.00 Fri-Sun, \$35 Mon-Thurs**
5. Lights/electricity available.
6. Located near swim beach.
7. If check-in before 10am, there is a possibility cleaning crew will not have had a chance to clean shelter after previous renter.
8. Pick up lock combo for electric box at gatehouse.
9. **CLOSED 01 OCT TO 31 MAR.**

SHELTER #2 OR #3

1. For 25-100 people.
2. Overnight camping is allowed.
3. **Check in time is 10am.** (facility may not be cleaned before 10am)
4. **Check out time is 10am the following day.**
5. **Cost \$75.00 Fri-Sun, \$35 Mon-Thurs**
6. Lights/electricity available.
7. Shoreline approx. 2 miles away.
8. Pick up lock combo for electric box at gatehouse.
9. **CLOSED 01 OCT TO 31 MAR.**

POTTERS CREEK PARK SHELTER:

Reservations may be made in advance by calling through Reserve USA (NRRS) by calling 877-444-6777 or visiting www.recreation.gov.

1. For 50-75 (maximum) people.
2. Overnight camping is allowed.
3. **Cost \$100.00 Fri-Sun, \$50 Mon-Thurs.**
4. Check-in time 12 pm. (Facility may not be cleaned before 10 am).
5. **Check-out time 10am the following day.**
6. Located near shoreline.
7. No electric hook-ups or plug-ins.
8. **AVAILABLE ALL YEAR ROUND.**